

It is your responsibility to ensure that the modules you choose are **RELEVANT** to the retail financial product category(ies) in which you are accredited (your category of CPD membership) or your designation. Please ensure that you do ***not*** include modules/events in your annual CPD return that cover the same material.

**For example**, if you complete the MyCPD Consumer Credit module and an in-company Consumer Credit training seminar or online module that covers the same material, only one event can be counted towards meeting your annual 15 hours CPD requirement.

Members should refer to their CPD Guidelines & Regulations or to the LIA CPD department [CPD@LIA.ie](mailto:CPD@LIA.ie) for further information on relevant CPD and rules regarding failure to comply.

## CPD Schemes

Outlined on page 2 is a module table showing the applicability of each module for CPD under the following CPD schemes:

- Accredited Product Adviser (APA) & CPD Members (Grandfather)
- Qualified Financial Adviser (QFA)
- Credit Union Adviser (CUA)
- Credit Union Compliance (CUC)
- Credit Union Governance (CUG)
- Pension Trustee Practitioner (PTP)
- Certified Insurance Practitioner (CIP)

## Compliance

Where applicable to your designation/CPD membership, you must complete at least **one hour** of CPD for **each product category** in which you are accredited. You must also complete at least **one hour** of CPD which relates to **Ethics**<sup>1</sup>. For further information please refer to the CPD Guidelines that apply to your CPD scheme.

## Choosing Suitable Modules

The table of MyCPD Modules on page 2 outlines the designations, categories (full list below) to which each module is relevant. This will assist you in choosing the modules that are relevant to you.

Further information is available in the [Minimum Competency Code](#) issued by Central Bank of Ireland.

## Categories of Retail Financial Products

1. Life Assurance
2. Pensions
3. Savings and Investments
4. Personal General Insurance
5. Commercial General Insurance
6. Private Medical Insurance and Associated Insurances
7. Housing Loans, Home Reversion Agreements and Associated Insurances
8. Consumer Credit and Associated Insurances

## Debt Management Services

Members who hold APA (Debt Management Services) will be required to ensure that they complete at least **1 hour** CPD relevant to this area. MyCPD modules applicable to the APA (Debt Management Services) are indicated on the table on page 2.

<sup>1</sup> Not applicable to CUC & CUG designation.

| MyCPD Modules attracting one formal CPD hours (1 Hour) |  | Accredited Product Adviser (APA)*1 & CPD Members Relevant to categories |
|--|--|---|
| <b>Ethics in Financial Services</b>                    | Completion of the MyCPD “Ethics” Module qualifies for ONE (1) CPD hour and satisfies the requirement to complete at least one hour that relates to ethics. It does not also satisfy the “one-hour CPD requirement” for any category of retail financial product. | Ethics  |

| MyCPD Modules attracting one formal CPD hours (1 Hour) |                           | Relevant to categories |
|--|---------------------------|------------------------|
| <b>Pension Trustee Practitioner</b>                    | Dc Scheme Investment      | PTP, 2 & 3             |
|  | Dc Scheme Taxes           | PTP, 2 & 3             |
|  | Dc Scheme Charges         | PTP, 2 & 3             |
|  | Dc Scheme Benefits        | PTP, 2                 |
|  | Disclosure of Information | PTP, 2                 |
|  | Pension Adjustment Orders | PTP, 2                 |

Details of all other MyCPD modules attracting two formal CPD hours are available on the next page.

| MyCPD Module attracting two formal CPD hours (2 Hours) |   | QFA            | CUA, CUG & CUC | CIP | APA (Debt Management Services) | Accredited Product Adviser (APA)* <sup>1</sup> & CPD Members/Grandfathers |
|--|---|----------------|----------------|-----|--------------------------------|---|
| Applicability for all other MyCPD Modules              |   |                |                |     |                                | Relevant to categories  |
| 1.   | Anti-Money Laundering                           | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |
| 2.   | Business Interruption Insurance                 | No             | No             | Yes | No                             | 5   |
| 3.   | Collective Investment Schemes                   | Yes            | Yes            | No  | No                             | 3   |
| 4.   | Conduct of Business Rules                       | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |
| 5.   | Consumer Credit                                 | Yes            | Yes            | No  | Yes                            | 8   |
| 6.   | Credit Lending                                  | Yes            | Yes            | No  | Yes                            | 8   |
| 7.   | Financial Mathematics                           | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |
| 8.   | Financial Services and Pensions Ombudsman       | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |
| 9.   | General Insurance Products & Services           | QFA + APA PGI* | Yes            | Yes | No                             | 4   |
| 10.  | Household Insurance                             | Yes            | Yes            | Yes | No                             | 4 & 7   |
| 11.  | Housing Loans                                   | Yes            | Yes            | No  | Yes                            | 7   |
| 12.  | Liability Insurance                             | No             | No             | Yes | No                             | 5   |
| 13.  | Life Assurance Underwriting                     | Yes            | No             | No  | No                             | 1   |
| 14.  | Mortgage Arrears and Debt Management            | Yes            | Yes            | No  | Yes                            | 7   |
| 15.  | Motor Insurance                                 | QFA + APA PGI* | Yes            | Yes | No                             | 4 & 5   |
| 16.  | Pension Transfers                               | Yes            | No             | No  | No                             | 2   |
| 17.  | Personal Insolvency Act                         | Yes            | Yes            | No  | Yes                            | 1,2,3,7,8   |
| 18.  | Protection                                      | Yes            | Yes            | No  | No                             | 1   |
| 19.  | PRSA  | Yes            | No             | No  | No                             | 2   |
| 20.  | Regulation of Financial Service Providers       | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |
| 21.  | Regulation of Consumer Credit for Credit Unions | Yes            | Yes            | No  | No                             | 7 & 8   |
| 22.  | Risk & General Insurance Market                 | QFA + APA PGI* | Yes            | Yes | No                             | 4 & 5   |
| 23.  | Small Self-Administered Pension Schemes         | Yes            | No             | No  | No                             | 2   |
| 24.  | Succession & Estate Planning                    | Yes            | Yes            | No  | No                             | 1,2,3   |
| 25.  | The General Data Protection Regulation (GDPR)   | Yes            | Yes            | Yes | Yes                            | 1,2,3,4,5,6,7,8   |

The modules indicated with an asterisk provide CPD hours for QFAs who also hold the APA (Personal General Insurance), i.e. have also completed the Professional Certificate in General Insurance. You **will not** receive CPD hours for this module if you only hold the QFA qualification and have not successfully passed the Personal Certificate in General Insurance module.

<sup>1</sup>excluding APA (Debt Management Services)